



**UUCSR Board of Trustees Meeting Minutes
Unitarian Universalist Congregation of Santa Rosa
15 March 2012**

Meeting called to order at 6:33 p.m. by Board President Laura Jean Hageman.

Members Present 2011/12 Board

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Lois Nagle, Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Present 2012/13 Board

Jeanie Bates, Susan Bartholome, Lois Bell, Joe Como, John Farison, Laura Jean Hageman, Mary Louise Jaffray, Lois Nagle, Alan Proulx, Cathie Wiese, Peter Wilson

Members Not Present – None

Non-Members Present

Chris Bell (Minister, ex officio Board member), Terry Graham (Recording Secretary), Betz Miller, Art Rosenblum (Co-Treasurer), Millie Tripp

Special Meeting of the 2012/13 Board

Election of Board Officers for 2012/13

- Office of President: Cathie nominated Laura Jean, Joe seconded. No additional nominations. Laura Jean elected unanimously viva voce.
- Office of Vice President: Peter nominated Mary Louise who declined. Mary Louise nominated Jeanie, Laura Jean seconded. No additional nominations. Jeanie elected unanimously viva voce.
- Office of Co-Treasurer: Laura Jean nominated Art, Cathie seconded. No additional nominations. Art elected unanimously viva voce.
- Office of Co-Treasurer: Laura Jean nominated Amy Young, Joe seconded. No additional nominations. Amy elected unanimously viva voce.
- Office of Corporate Secretary: Peter nominated Cathie, Jeanie seconded. No additional nominations. Cathie elected unanimously viva voce.

Laura Jean will host a gathering of the members of both Boards on a Saturday, 21 July.

Schedule

Monthly Board meetings will be conducted the 3rd Thursday of each month, commencing 16 August. In Laura Jean's absence, Jeanie will preside at the September

meeting. An informal gathering will occur in July where potential topics/activities include: member binder update, liaison positions determined, September retreat planning, address current BOT goals, review yearend financials and preliminary Fall Congregational Meeting planning. BOT Planning Retreat is scheduled for Friday & Saturday, 31 Aug & 1 Sept.

Special Meeting adjourned at 7:02 p.m.

Agenda Review - No changes

Minutes approved as corrected.

Opening Words by Rev. Chris: "Leadership as a Spiritual Practice"

Cathie accepted the role of meeting timekeeper.

One-on-One Sharing

Open Mic

- North Bay Sponsoring Committee (NBSC) Status Report
Chris reported that meetings are being held this week with the future of NBSC likely to be determined within a week.
- Chris reported that Izzy Fischer is creating a documentary re the weekly breakfast program.
- Chris reported that the Youth Group is investigating creating a courtyard wall chalice mosaic.
- Betz Miller of the Membership Council invited BOT members to greet 13 new members at Green room at 10:30 a.m. Sunday.

Financial Reports

Art observed that the good news is that Operating financials are healthy but the bad news that the congregation's Hillevi Wyman of FinStew will be relocating out of the area.

The preliminary financial report handouts indicated a Jul-Feb 2011 P&L Net Income of \$8K for Operations, \$12K for Restricted & Endowment and \$9K for Glaser Center. The Jul-Jan 2011 Budget vs. Actual report indicated a Net Income of \$43K for Operations and <\$8K> for the Glaser Center.

Art provided a handout of FinStew's recommended revision of the "Emergency Reserve Fund Policy", 13 June 2010. In addition to non-substantive wording changes, the recommended revision (1) deleted the requirement that the funds be placed into a separate account, (2) deleted the requirement that at least 50% of the funds be in completely liquid investment

vehicles, (3) deleted the planning/goal statement that the fund amass \$100K and maintain the fund at or above that level with a plan for replenishment as required, (4) deleted directions to the Operations Council/Building Maintenance Committee regarding the 2010/11 fiscal year, (5) added that the funds not be co-mingled with other Congregational funds and (6) added that earnings be transferred to the Operating fund. Discussion led to revision of the recommendation, viz. deletion of the last words of Section 3, "when received". Mary Louise motioned to accept the recommendation as revised and to present to the Congregation for approval, seconded by Peter. Motion passed unanimously viva voce.

Pledge Drive Task Force

Alan Proulx, co-chair of the task force, announced approximately half of the pledge cards are still out. He expects that the drive will be >90% complete within a week. The drive had more first-time canvassers than the last 2-years combined.

Progress Reports from Goal Groups

Spiritual Life Group

Cathie discussed an Adult RE conceptual planning meeting had taken place Saturday, 10 March. Approximately 15-20 attendees discussed potential programs and idea resources. The first meeting of a Steering Committee is forthcoming.

Community Group

Jeanie offered that greater participation in the congregational meetings is expected due to the rescheduling to prior to the Sunday service.

Infrastructure Group

- John mentioned that a number of sound system upgrades are being considered that would enhance the sound within the sanctuary for the hearing impaired. Write-ups in the Newsletter and FOCUS will be addressing various considerations.
- The Governance team will be redefining leader positions and roles and identifying candidates.
- John Chenoweth is attempting to achieve a website update by June.
- An Emergency Fund vs. Obsolesce spreadsheet update is forthcoming.

Request from Advocates for Social Justice (A4SJ) to Waive Sponsoring Requirements

The continuing issue regarding the rent-free use of the facility by Occupy Santa Rosa Steering Committee garnered much discussion. Many unresolved questions were posed, including insurance coverage and the position of our insurer, Church Mutual. The group has been using the facility since December with no written agreement. Alan moved that the Board extend permitting the "Occupy Santa Rosa Steering Committee" permission to meet once a week, as available, for 3-months while the issues are being clarified. Laura Jean seconded. After further discussion, the Motion was modified by Alan to read:

The Board extends permission for the "Occupy Santa Rosa Steering Committee" to meet once a week, as available, for 3-months while the issues are being clarified. A written agreement will be signed specifying the terms, including the 3-month period. The BOT Task Force Committee will provide a report to the Board, addressing the unresolved issues not later than the expiration of the 3-month period in question.

John seconded. The motion passed 10-1-0, Lois opposed.

Designated Task Force Committee members included Laura Jean, Joe and Mary Louise.

Closing words proved by Lois.

Meeting adjourned at 9:26 p.m. Next Board meeting is on Thursday, April 19, 6:30 p.m.

Respectfully Submitted,
Terry Graham