



UUCSR Board of Trustees Meeting Minutes
Unitarian Universalist Congregation of Santa Rosa
20 Oct 2011

Meeting called to order at 6:30 p.m. by Board President Laura Jean Hageman

Members Present

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Lois Nagle, Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present - None

Non-Members Present

Chris Bell (Minister), Terry Graham (Recording Secretary), Art Rosenblum (Co-Treasurer)

Opening Words: Chris – Readings from Richard Fewkes and Steve Stock

Agenda Review - No changes

Minutes - Minutes approved as submitted

Open Mic

John initiated a discussion regarding “UUs visiting other UUs” with mention of his recent visit to a Milwaukee UU congregation of ~360 members and brought back a “welcoming packet” which could serve as an example of a similar packet for UUCSR. A brief discussion ensued with references to congregations in Tulsa, San Francisco and Washington D.C.

Joe mentioned the recently published memoir by Harry Belafonte and the references to BOT member Craig Work in the book.

Miscellaneous Announcements

Laura Jean shared that Co-Treasurer Amy Young’s surgery was successful.

Laura Jean distributed a handout e-mail from PCD regarding an upcoming series of events entitled “Transforming Ourselves and the World” 4 Feb 2012 & 27-29 April 2012. Chris is intending to participate & will provide agenda details as they become available.

The North Bay Sponsoring Committee will join other Industrial Areas Foundation groups from the Bay Area in a Community Economic Conference: "Reclaiming Our Citizenship; Taking Responsibility for the Common Good", October 23 at the Cathedral of Saint Mary of the Assumption, San Francisco.

Laura Jean distributed copies of the "Covenant of the 2011/12 UUCSR Board of Trustees" which was adopted 2 Sep 2011 at the B OT retreat.

Treasurer's Report

Art briefly addressed: (1) the handout monthly financial statements. Both the Income and Expense through Aug (fiscal month 2 of 12) ran approximately \$10K below budget, netting a near zero Income minus Expense, negative \$650 and (2) the Financial Stewardship Council requires resolution of several issues requiring BOT involvement, viz. (a) identification of the owner of the canvas effort and (b) identification of owners responsible for the TBD major fund raisers.

Art addressed several items regarding the Endowment Committee. Art's Congregational meeting response to a question concerning the Endowment Fund contribution to the 2010-11 Operations was corrected to indicate that the approximate \$4K was not returned from Operations to the Endowment Fund. Also there is \$5K of Endowment Funds in the Operations 2011/12 budget. An addendum to the congregational meeting minutes is appropriate. The Committee, with Laura Jean in attendance, will meet 3 Nov to deal with the outstanding issue of annual transfers from the Fund to Operations.

Art initiated a discussion regarding the effects of the Glazer Center activities upon the total Income statement. Topics of discussion touched upon the (1) timing of actual Glazer center income versus that of the budget, (2) expected cash flow from the Glazer Center (David Templeton) may be inconsistent with the budget, and (3) event reservation cancellation policy.

Authorization of Bank Account Signers

Two handouts were distributed specifying that LJ Hageman, ML Jaffray, C Wiese, A Rosenblum, A Young and C Bell are authorized signers for (1) two Exchange Bank accounts and two Schwab accounts and (2) an Everbank account. Separate motions were made by Joe Como and seconded by Alan Proulx to accept the authorizations. Each motion passed unanimously viva voce.

Board Member Evaluation of Reverend Chris Bell for the Ministerial Fellowship Committee

ACTION: Each Board member is to complete an evaluation NLT the November meeting. Forms were distributed by Laura Jean. Laura Jean will compile the inputs in preparation for approval at the December meeting.

Children's RE Task Force

BOT to invite the Children's RE Task Force to report status at the next BOT meeting.

Developing Responsibility Grids & Timelines for Short Range Goals

The Board members separated into three working groups to initiate planning, identify stakeholders & assign responsibilities toward accomplishing the short term goals which were established at the BOT retreat in September: (1) Community, consisting of Jeanie, Mary Louise, Lois and Alan, (2) Spiritual Life, consisting of Joe, Cathie, Peter & Chris and (3) Infrastructure, consisting of Ann, John, Laura Jean and Craig. **ACTION:** A presentation is due from each group NLT the November BOT meeting re tasks, timelines and contact status.

Planning & Execution of Recent Events

Congregational meeting review comments included (1) ended on time, (2) BOT members more active participation a plus, (3) handling questions & mic usage less than desirable – better up-front orchestration required, (4) clarity of message questioned regarding FY 2010/11 budget surplus.

Revival review comments included (1) generally positive response, particularly on Facebook, (2) lengthy, (3) Mary Louise venue work/planning appreciated, (4) detailed planning required earlier, (5) should solicit opinions from other participating congregations regarding what worked & didn't, (6) a budget is required, (7) food trucks proved inadequate concerning quality & long lines, (8) wheel chair access not adequately planned, (9) an officer-of-day required, (10) outreach effort needs strengthening to encourage first time participants.

Closing Words – Ann read a Margaret Mead quotation: "Never doubt that a small group of thoughtful, committed citizens can change the world. Indeed, it is the only thing that ever has."

Meeting adjourned at 8:59 p.m.

Respectfully Submitted,
Terry Graham