



**UUCSR Board of Trustees Meeting Minutes
Unitarian Universalist Congregation of Santa Rosa
15 Sep 2011**

Meeting called to order at 6:31 p.m. by Board President Laura Jean Hageman

Members Present

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Lois Nagle, Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present - None

Non-Members Present

Chris Bell (Minister), Terry Graham (Recording Secretary), Art Rosenblum (Co-Treasurer), Linda Stabler (HR Committee Chair), Amy Young (Co-Treasurer)

Opening Words: Chris – Reading from Barbara Perkins

Agenda Review - No changes

Minutes - Minutes approved as submitted

Open Mic

Chris reminded the Board that the 4th Annual North Bay UU Revival is 2 October.
ACTION: BOT members to arrive NLT 10 a.m., 2 Oct to prepare as Greeters. ACTION: Lois, Chris & David Templeton to create name tags for the four new BOT members, new President tag & 2 new Co-Treasurers prior to 2 Oct.

Chris suggested that there be BOT representation at the North Bay Sponsoring Committee (NBSC) leadership meeting scheduled for 2 p.m., Sunday, 23 Oct in San Francisco.

Laura Jean assigned Terry to distribute the Action Item list regularly shortly after the BOT meetings (ACTION)

Salary Recommendations

Linda distributed tables of salary recommendations and supporting data from the HR Committee. Joe urged that future considerations include that employees contribute to insurance coverage. (Chris excused from the “Salary Recommendations” at the outset, Linda excused after the Q&A period). ACTION: Laura Jean to contact Linda Stabler re the resultant approved salary adjustments.

Treasurer’s Report - Art briefly introduced the first month (July) financial handouts (FY 2011/12)

Allocation of FY 2010/11 Surplus & Revision of FY 2011/12 Budget

Laura Jean handouts included an item from the Board retreat titled “Unfunded Items in June (FY 2011/12) Budget” and “Allocation of Surplus Funds” which resulted from the

previous Board's survey to initiate discussion. Motion by Alan and seconded by Peter to fully fund (1) HR's salary and bonus recommendations and (2) an additional \$8,100 for UUA, PCD and NBSC annual dues and to not fund competing priorities. Motion passed 9-0-2 with Lois and Craig abstaining.

Congregational Meeting Agenda

The revised budget will be presented by Art and Amy. ACTION: Cathie will prepare a presentation addressing the by-law status, issues, revision process, congregational role and specific objectives, including the plan to submit revised by-laws at the February congregational meeting. Laura Jean suggested several candidates for service recognition. Lois will take the lead in providing childcare during the meeting. Other items to address will include the Treasurer's Report, the Minister's Report, the Endowment Committee Report. The A4SJ will be supporting the Greater New Orleans Congregation with the lunch revenue.

Goal \Setting

Laura Jean distributed handouts including the "Proposed Group Goal Development Tasks" and a table outlining the short, intermediate and long term goals. NLT Friday, September 23, each responsible group is to submit the completed table to Laura Jean, identifying the BOT owner, BOT support and related Council, Committee and Staff participants. Further, each group will begin consultation with the relevant stakeholders and report status at the November BOT meeting.

BOT Binders

Cathie provided handouts and solicited requests for missing binder items so that she can provide such.

Final Reflections, Questions & Appreciations

General accolades given to Laura Jean and Chris for the successful retreat and to Art and Amy for the financial reports.

Closing Words – Cathie provided a reading: "August at the Lake" by David Young
Meeting adjourned at 8:47 p.m.

Respectfully Submitted,
Terry Graham