



UUCSR Board of Trustees Meeting Minutes
Unitarian Universalist Congregation of Santa Rosa
17 Nov 2011

Meeting called to order at 6:33 p.m. by Board President Laura Jean Hageman

Members Present

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present - Lois Nagle

Non-Members Present

Chris Bell (Minister), Terry Graham (Recording Secretary), Kirsten Olney (Financial Stewardship Council), Art Rosenblum (Co-Treasurer), Hillevi Wyman (Chair, Financial Stewardship Council), Amy Young (Co-Treasurer)

Opening Words by Chris

Agenda Review - No changes

Minutes - Approved as submitted

Open Mic – None

Miscellaneous Items

ACTION: Completed Minister Evaluation Forms are due today. Laura Jean requested that Board of Trustees (BOT) members that did not meet the due date submit the completed forms NLT tomorrow, 18 Nov 2011.

The Children's RE Task Force report to the BOT originally scheduled for 17 Nov has been rescheduled for next month's meeting, 15 Dec 2011.

Mary Louise, BOT VP, acted in behalf of the Board in filing a letter of intent to apply for a "Chalice Lighter" grant from Pacific Coast District (PCD) for the 2012 revival. The filing due date was 15 Nov. Grant application is due 31 Dec. **ACTION:** Alan volunteered to draft the grant application. Mary Louise and Chris volunteered to review and edit same not later than (NLT) 31 Dec.

Laura Jean distributed a handout, "Transforming Ourselves and the World: Transforming the failures of the 20th century with an engaged faith for the future" flyer from PCD describing the

first in a series of five workshops initiating on 4 Feb 2012. The workshop is to be led by Rev. Robert Latham, PCD Executive, at the UU Church of Berkeley. **ACTION:** BOT members intending to attend are to contact Laura Jean NLT the next BOT meeting, 15 Dec.

Treasurer Report

Art distributed a chart indicating monthly revenue, expense and the difference between the two for FY 2010/11 indicating that the monthly differences are typically large.

Art summarized that Budget vs. Actual for Jul-Sep is approximately <\$2K> which is less negative than expected after the first quarter.

Art's second handout addressed Endowment Fund (EF) contributions to the Operating Budget (OB). The Endowment Committee has amended its policy to include that prior to any distribution from the EF to the OB in the preliminary budget presented to the congregation in February, BOT will decide whether or not to recommend that funds from the EF be included in the OB and, given that recommendation, BOT will move to that effect for congregational vote as well as to identify the primary usage of those funds. EF funds shall be included in the preliminary budget given approval of that motion.

Fund Raising (FR) Efforts

Laura Jean explained that, historically, the FR budget had been largely non-specific. The FY 2008/09 and FY 2009/10 overall shortfalls were primarily due to the FR shortfalls. While it is intended that the FY 2012/13 budget shall have a greater degree of FR specificity, the FY 2011/12 includes an unspecified \$10K FR BOT shepherding responsibility. Financial Stewardship Council (FinStew) representatives, Hillevi Wyman and Kirsten Olney expressed their commitment to support the BOT's leadership in this effort but emphasized the need for a sense of urgency. On behalf of BOT & FinStew, Art will solicit congregational inputs in the Dec newsletter. Alan, Jeanie, Joe and Mary Louise volunteered to support a major FR effort given its definition. **ACTION:** Alan and Art to determine specifics re initiating the FR effort.

Council/Board Coordination & Communication

Laura Jean addressed persisting issues regarding Council/Board coordination & communication. Better communications are required for both exchange of information and organizational relationships. **ACTION:** Laura Jean will initiate meetings in Dec and Jan, to include Council chairs and Board participants to evaluate the current system and to identify improvements. Jeanie and John volunteered to participate in an early Dec meeting.

Goal Groups Reports

Spiritual Life Group – Adult & Children's RE

Representing Joe, Peter & Chris, Cathie related that group plans included meetings immediately after the BOT meeting and after the Dec 4 service. An immediate goal is to establish an adult RE task force/committee.

Community Group

Group consists of Jeanie, Mary Louise, Lois & Alan. Jeanie reported meeting with North Bay Sponsoring Committee, UUCAN and Deborah Mason toward the goal of increasing congregational awareness & participation. An assessment survey is being constructed.

Infrastructure Group

Representing Ann, Laura Jean and Craig, group member John reported that the Monthly Ops meeting addressed infrastructure planning under various growth scenarios, growth constraints, integration of and conflict between public and congregational events and required solutions.

Website Committee

Laura Jean distributed "Submitting Changes for UUCSR Web Site" from John Chenoweth and the Website Committee. **ACTION:** New Board members to send self pics to John.

Coalition of Welcoming Congregations

Mary Louise discussed potential membership in an interfaith group of congregations in the Bay Area. The congregation has already committed to be identified within UU as a welcoming congregation to lesbian, gay, bisexual, and transgendered persons – nine other UU congregations are members of the Bay Area group. Dues are \$100/year. Topic was tabled until next month.

Closing Words

Joe read "Allow" by Dana Faulds.

Meeting adjourned at 8:56 p.m.

Respectfully Submitted,
Terry Graham