

UUCSR BOARD MINUTES  
June 20, 2013

**Opening Words and Chalice Lighting:** Jeanie Bates

**Meeting Called to order:** 6:34 p.m.

**Members Present:** Susan Bartholome, Jeanie Bates (Vice President), Lois Bell, Joe Como, Laura Jean Hageman (President), Mary Louise Jaffray, Lois Nagle, John Farison

**Members Not Present:** Alan Proulx, Cathie Wiese, Peter Wilson  
(Rev Chris away at General Assembly in Kentucky)

**Non-members Present:** Linda Balabanian, Jan Prater (Recording Secretary)

**Minutes from May Meeting:** Approved as corrected: Under - Approval of Preliminary Budget, correct to "UUA and PCD dues have each gone up \$2.00..." Under - Appointment of UU Delegates, note that Rita Butterfield was later added in Peter Wilson's place. Under - Sabbatical, insert "as soon" [as possible.] Under - Report from Infrastructure, correct to add Linda Balabanian "said" and Lois Bell "said."

**Assessment of Spring Congregational Meeting:** (Laura Jean) Overall the Meeting went well, and it is recognized that people don't always feel exactly the same way about the way the money should be spent.

**Treasurer's Report:** (Linda Balabanian) We balanced our budget from surplus of \$16,000 from last year. This year we have added to that up to \$30,000. However, until we get to the Final Budget we won't know what we really have. Lois B. asked if we might put some back into the Endowment Fund. We could also revisit some of the smaller projects around the property such as the stained carpeting. John asked if the Building and Maintenance Committee has spent their budget; Laura Jean observed that they may feel they should get the work done by volunteers rather than hire people.

**Financial Stewardship Request:** Approval requested of continuing Financial Stewardship members: Kirsten Olney, Mary Louise Jaffray, Linda Balabanian, as well as new members: Jennifer Murray, Amy Young, Laura Jean Hageman, Robin Rogers. Lois Bell made the motion to approve, (2nd) Jeanie - motion passed, with thanks to Linda for putting together this great team!

A motion was put forth (Mary Louise) to give Financial Stewardship authorization to spend up to 3% of the Operating Fund (around \$15,000) for "unbudgeted repairs and replacements." Fine Stew would work with Building and Maintenance re: projects, and with input from David Templeton re: concerns related to rentals. (2nd) Susan, motion passed.

**Proposed Islamic Society Lease:** (Laura Jean) David Templeton has presented a lease renewal proposal to the Glaser Center Committee and they approved it. We are trying to formalize the process and give David a tool to use in negotiations. This lease could go into effect Aug 1 - we need to give 30 days notice. It asks for an 8% increase but we will take over the HVAC maintenance. Also, they are requesting use of the Board Room for occasional use (up to 65 hours a year) which would be included. John moved that the Board give David approval for this,  
(2nd) Joe - motion passed.

**Review Intern Timeline:** (Laura Jean) Bryan's stay with us ends June 2014, so Sept. 2014

would be the time for a new intern. We need to form an Internship Search Committee who would process the applications and make recommendations. Rev Chris would then interview the potential candidate. We need to come up with a suggested list of names for this committee soon.

We also need to create a site profile and internship web page, and apply for an Intern Stipend Grant renewal.

### **Goal Groups' Contributions to Board's Annual Report due Sept 1:** (Laura Jean)

**Board Retreat Planning:** (Jeanie) Each person on the Board is asked to pay \$155 towards food and lodging (over and above the \$1,000 that's in the Budget.) Jeanie will receive the checks - made out to UUCSR - and then get them to Janis. Jeanie distributed an outline of the Board Retreat Plan which lists who will be part of what aspects of the retreat - if anyone wants to participate in any other ways they can contact the person listed for that item.

**Proposal to do a Social for new Board members, Treasurer and Corp Secty:** (Jeanie) Is this something the group would like to do? Discussion followed with the final decision not to do it in part because of crowded schedule due to Aug Board Meeting plus Aug Retreat.

**Infrastructure Goal Group Report:** (John) Banner Inc. will do the HVAC job (\$9,885) starting Mon eve - the crane will be here very early Tuesday and then all day. We also have bids for the HVAC maintenance check: IES \$2,392 yr/\$140 hr as compared to Banner \$1,800 yr/\$95 hr; we'll probably switch to Banner if the project goes well. We're also looking into an HVAC issue in the RE area - will ask Banner to assess. Joy Lonnes brought up taking another look at creating a "green" sanctuary re: the 7th principle - John is looking into it. Reminder that all graffiti needs to be dealt with promptly.

**Community Outreach Team:** (Lois Nagle) The committee has met and is looking at: "How does our congregation serve each person and how can we get people more involved?" They recognize that different people will respond to different approaches. Gretchen Vap and Phyllis Clement are leading this.

**Adult RE Committee:** (Lois Bell) The group has been meeting every two weeks. First offering will be a class of seven sessions on the Principles which will cost \$30, including a book; Shirley Ranck will teach it. Two other offerings for winter and spring are being looked at. The Congregational Survey is the base of all this. They are looking for more members.

**Final Reflections and Appreciations:** Appreciations to Laura Jean, Lois Nagle, and Mary Louise for their great work - you will be missed. Thanks to Jeanie for taking on the new Board presidency. Mary Louise said she has enjoyed being a part of this and appreciates Laura Jean for all that has been accomplished. Laura Jean said she has felt well supported and that it has been a joy - and that she is looking forward to not having as much responsibility but that it has been good for her! (The Board presented Laura Jean with a lovely gift of a Singing Bowl and a card signed by all.)

**Closing words:** (Laura Jean)

**Meeting adjourned:** 9:20 p.m.

submitted by:Jan Prater