

UUCSR Board Meeting Minutes  
January 17, 2013 Board Room

**Chalice Lighting and Opening Words:** Rev Chris Bell

**Meeting called to Order** at 6:30 p.m. by Vice President Jeanie Bates

**Members Present:** Jeanie Bates (Vice President), Susan Bartholme, Lois Bell, John Farison, Mary Louise Jaffray, Alan Proulx, Cathie Wiese (Secretary), and Peter Wilson

**Members Not Present:** Joe Como, Laura Jean Hageman (President), and Lois Nagle

**Non-Members Present:** Chris Bell (Minister), Bryan Plude (Intern Minister), Art Rosenblum (Co-Treasurer), Ellen Skagerberg, Carol Kraemer, Linda Stabler and Jan Prater (Recording Secretary)

**Agenda and Minutes:** Minutes approved with the following changes: (1) Under Open Mic leave out "This would not include the rest of the RE program." (2) Under Treasurer's Report replace "minor" with "needed."

**One-On-One-Sharing**

**Open Mic:** Bryan Plude reported that the Intern Contract has been finalized and is being distributed to the appropriate people.

**Treasurer's Report:** (Art Rosenblum) We're in the black - about \$40,000. Checks went to the Luther Burbank Savings and Loan - advance payment on the mortgage. Looking to Endowment Committee for possible help with Operations Fund for next year. (This item requires further discussion.) There will be a Treasurer's Column in next month's newsletter.

**Canvass Committee:** (Mary Louise) Things are moving along well - Judy Taylor is the Chair of the Pledge Drive. The main event will be on April 6 (4-6 p.m.) with a Program to be held in the Sanctuary plus an Activities Fair. Jeanie asked if we [UUCSR] can do credit cards and automatic withdrawals? Yes, we can do automatic withdrawals.

**Space Use Policy:**

- Database Development: (Lois Bell) Lois reported that she has been working on a database to determine where we are short on space and also what types of uses there are and what policies might be necessary. Lois provided the Board with a sample page of the database and the Center Usage Legends.

- Glaser Center Committee: (Mary Louise Jaffray) One meeting so far - looking at what we need to do, and how, and then firm up some policies for consistency and clarification.

- Occupy Agreement: (Jeanie Bates) Our current agreement expires end of this January. A few UUCSR members are involved and feel positive. The group passes the hat for donations, and also are now open to anyone from UUCSR to participate so this doesn't require a waiver anymore. Advocates For Social Justice plans to review this and all sponsorship agreements every six months. There was general approval from the Board on this matter.

**Review of Bylaws Changes:** Ellen Skagerberg along with Carol Kraemer reported on the proposed By-Laws changes. Ellen reviewed her handout "Significant Highlights" and responded to Board members questions and concerns. Items included whether we

need a designated "CEO." Re: Section 2, Item 4 the Board recommended adding "with the Exception of the Emergency Fund." Ellen suggested the Board make note of pg 4, Section 3 which re-defines the Board President and Vice President positions.

**Review of Preliminary Budget:** (Linda Stabler)

- 7.9% raise in pledges to balance budget
- employee expenses going up due to re-defining all Phil's hours as "employee" rather than "contract" and also adding Brian Wells
- Revenue Budget is going up but still below a couple of year's ago
- "Other Income" is a new category - i.e. some income from UUA towards intern
- projected Events Revenue up, plus some "sales"
- Sabbatical expenses cut back for this year because already enough

Linda reviewed the presentation that will be made at the next Congregational Meeting. She also passed out a list of Unfunded Items - suggested possible use of Endowment money (approximately \$5,500) could be restroom counters and sinks. (Is it okay to use Endowment money for capital improvement question to be dealt with at another meeting.) Board voted to accept Linda's proposal to "aim high" in terms of pledges towards the proposed budget: motion made by Alan, 2nd by Peter, motion passed.

**Recommendation on Providing additional Funds for Childcare During 1st Service:**

The Board recommends that additional funds for childcare during the early Service be added to the Budget.

**Review of Agenda for February 10 Congregational Meeting:**

- Bylaws changes (presenter Ellen Skagerberg)
- Preliminary Budget (presenter Linda Stabler)
- Nominations/elections of Board members (presenter Ben Ford)
- Board Goal-Group Reports (presenters: John Farison for Infrastructure, Rev Chris for Spiritual Development, Alan Proulx and Jeanie Bates for Community Within and Without)
- Special Volunteer Appreciations: (presenter: Cathie Wiese) Recognizing: Kathy Norman, Lynn and Leonard Riepenhoff, Sibyl Day and Linda Stabler

**Review of Agenda for Team Summit:** Still in process, but leadership development, volunteer recruitment, and communication will be the main themes. Also noted, Mary Louise, Alan and Jeanie will take care of the food.

**Decision on Place and Date of Board Retreat:** (Jeanie) A few options considered. Walker Creek Ranch out of Petaluma selected as first choice. Proposed dates: Aug 23-25th. Jeanie will e-mail all members and then make reservations.

**Final Reflections, Questions, Appreciations:** Thanks to Jeanie for a tightly run meeting with a lot to cover! Cathie appreciated Lois Bell's thoughtful questions.

**Closing Words:** Jeanie Bates

**Adjournment:** 9:05 p.m.

Next Board Meeting: Thursday Feb 21, 6:30 p.m., Board Room; light dinner by Alan Proulx at 6p.m.; sharing topic by Lois Bell; closing words by Susan Bartholme

Respectfully submitted by Jan Prater

