



UUCSR Board of Trustees Meeting Minutes  
Unitarian Universalist Congregation of Santa Rosa  
19 April 2012

Meeting called to order at 6:30 p.m. by Board President Laura Jean Hageman.

Members Present 2011/12 Board

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Lois Nagle, Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present – None

Non-Members Present

Chris Bell (Minister, ex officio Board member), Eric Fischer, Izzy Fischer, Terry Graham (Recording Secretary), Carol Kraemer, Deborah Mason (Director RE), Art Rosenblum (Co-Treasurer), Rose Saint John, Ellen Skagerberg, Amy Young (Co-Treasurer)

Youth Group Proposal

Representing the Youth Group, Izzy Fischer proposed that that Group present a gift to the congregation in the form of a handcrafted mosaic “chalice” in the courtyard. Eric Fischer, congregant and tile contractor, will provide professional guidance in the construction of the tiled concrete board to be placed upon the courtyard wall. Deborah Mason explained that the next step of the process is to consult with the Aesthetics Committee.

Opening Words by Rev. Chris

Agenda Review – Amendment of the Endowment Policy shall be presented by Art

Minutes approved as submitted.

Cathie accepted the role of meeting timekeeper.

Open Mic

Rose Saint John distributed a handout reminding the Board of constraints regarding potential changes to the Emergency Fund investment opportunities. Rose’s comments were in response to a newsletter article. There is currently no proposal from FinStew or any recommendation before the Board.

## Financial Reports

### Treasurer's Report

Art observed that Operating financials are going well. The Audit Team concluded that there are sufficient funds to meet obligations through the summer when cash flow normally wanes.

Art distributed "UUCSR Rentals & Events" quarterly (Jan-Mar) report from David Templeton. Rentals are running slightly ahead of this period last year and consistent with that of the previous four years.

The preliminary financial report handouts indicated a Jul '11-Mar '12 P&L Net Income of zero for Operations, \$14K for Restricted & Endowment and \$11K for Glaser Center. The Jul '11-Mar '12 Budget vs. Actual report indicated a Net Income of \$38K for Operations and <\$9K> for the Glaser Center.

### Amendment of Endowment Policy

Art discussed a handout addressing the Endowment Committee's requested action to introduce changes to the Endowment Policy. The recommendation is to revise Section C, "Distribution of Income" to replace the Board recommendation to the Congregation regarding annual distributions to a 5-step process including Board and Endowment Committee consultation prior to a Board resolution to the congregation as well as adding provisions for repayment from Operations to the Fund. The recommendation was tabled for consideration in May.

### Saturday Breakfast Fund

Laura Jean noted that the Saturday Breakfast is costing approximately \$550/month in excess of funding. This item requires attention in the upcoming 2012/13 budgeting process.

### Report on Bylaws Revision for the June Congregational Meeting

Ellen Skagerberg and Carol Kraemer presented a 13 April 2012 letter from the Bylaws Task Force to the Board and proposed changes to the Bylaws. Numerous suggested changes emanated from the Board members. A May 20 forum will further refine the changes.

### Review of A4SJ Charter Revision

A 7 April 2012 charter revision was presented and discussed. A number of suggested changes and clarifications were requested. Not resolved were the approval requirements for the charter. Investigation is required to determine if Board and/or Congregational approval is required.

#### Preparation for Budget Discussions at May Board Meeting

Laura Jean distributed (1) canvasser's talking points regarding the Budget for the 2012/13 Fund drive, (2) the draft budget, (3) draft budget comparison with 2011/12, (4) unfunded budget items and (5) a draft budget. These handouts will play into next month's budgeting activities.

#### Goal Group Progress Reports

##### Spiritual Life

Steering Committee meeting was conducted. A survey inquiring into congregational wants may be forthcoming.

##### Community Group

A task force will be investigating congregants' needs as a function of individual involvement and stages of membership within the congregation.

##### Infrastructure Group

A new team is being formed to concentrate on the web site. Chris is establishing a pastoral care team to address specific needs. John is working on an initiative to upgrade the sound system to assist the hearing impaired.

Appreciations were expressed for Alan and the pledge drive committee, Amy for her perseverance and Laura Jean for her efforts to bring clarity to the budgeting process.

Closing words provided by John with a piece from Lori Chapman.

Two Board meetings in May to complete the budget exercises prior to the summer congregational meeting, May 3 and May 17.

Meeting adjourned at 8:55 p.m.

Respectfully Submitted,  
Terry Graham