



UUCSR Board of Trustees Meeting Minutes  
Unitarian Universalist Congregation of Santa Rosa  
16 Feb 2012

Meeting called to order at 6:34 p.m. by Board President Laura Jean Hageman.

Members Present

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present – Lois Nagle

Non-Members Present

Chris Bell (Minister), Terry Graham (Recording Secretary), Rose Saint John, Millie Tripp

Opening Words by Rev. Chris: a prayer for guidance

Agenda Review - No changes

Minutes approved as modified.

Craig Work accepted the role of meeting timekeeper.

One-on-One Sharing

Open Mic- None

North Bay Sponsoring Committee (NBSC) Status Report

UUCSR representatives are experiencing frustration and disappointment. Some member organizations are resigning their membership. There is frustration concerning how slowly action within the organization develops. No advancement toward accomplishing the mission. The NBSC requires clarity of identity. Many member organizations are lacking the resolve to take action. Chris has conveyed the seriousness of the situation to NBSC while suggesting that the group may consider dissolution. Chris and Deborah Mason are working toward building a viable organization consisting of a constituency able to take action; within or beyond the current NBSC structure. In answer to a query from Laura Jean, Chris estimated that clarification of the situation and the time to build consensus within the organization may take 2-3 months. Next UUCAN meeting is 23 February where this situation will be a topic of discussion.

## Financial Reports

Art observed that every account is in the black. There is approximately \$200K in cash that is earning near nothing. The Financial Stewardship Council (FinStew) is considering investing some cash in combination stock/bond fund. A formal proposal to the Board is expected in March.

The preliminary financial report handouts indicated a Jul-Jan 2011 P&L Net Income of \$16K for Operations, \$11K for Restricted & Endowment and \$8K for Glaser Center. The Jul-Jan 2011 Budget vs. Actual report indicated a Net Income of \$48K for Operations and <\$7K> for the Glaser Center.

## Pledge Drive Task Force

Alan Proulx, co-chair of the task force, announced that a full complement of captains and canvassers has been recruited, ensuring that no individual has responsibility for greater than three canvassers or three families. Training for the captains and canvassers will be conducted 18, 22 and 29 February. The brochure mailing will likely be complete 18 Feb. **ACTION:** Alan will provide Art information for the monthly newsletter column.

## Congregational Meeting Presentations, 19 Feb

The Board members are to assemble at 12:45 p.m. in preparation for the 12:55 p.m. start of the meeting. Peter will project the overhead presentation. Each "goal group" will present a 3-5 minute status. Expected presenters include Joe for Spiritual Life, Alan and Ann for Community and John for Infrastructure. Cathie will make the Appreciations presentations and Art will present the Treasurer's Report. The Draft Budget will be presented by Linda Stabler. Proposed By-Law changes will be presented by Ellen Skagerberg. Prior to elections, Ben Ford will conduct the nominations. The meeting will conclude with elections and a Q&A period.

## Progress Reports from Goal Groups

### Spiritual Life Group

Joe provided an initial assessment of pursuing an intern sponsorship program. The budget impact has not been fully addressed and extensive planning precludes implementation before 2014+. An alternative idea of adding a part-time minister in lieu of an intern was mentioned by Mary Louise. Chris challenged the Board to determine the goal; does the Board want ministerial assistance or does it want to make a commitment to training? Chris suggested seeking UUA assistance to determine requirements for pursuing both ministerial assistance as well as the internship process.

Joe mentioned that the Adult RE Steering Committee is expected to be stood up this summer and to become active in the fall.

Laura Jean reiterated Deborah Mason's desire to see BOT members' participation in the RE Task Force. A handout from the 17 January meeting listed requested opportunities

for BOT members support; including (1) co-hosting an April Open House, (2) Secret Pal participation, (3) becoming a Coming of Age mentor, (4) assisting in a Children's Chapel circle service with K-8 children and (5) helping with infants in the nursery. Laura Jean added that next year's curriculum will center on social justice themes.

#### Community Group

Jeanie reported the results of the survey regarding Congregational Meeting scheduling. Changing the time from after to before service was favored 101 to 23. Thirty five (35) respondents opined that they would more likely attend the meeting if it were scheduled earlier in the day. Eleven (11) declared that they wouldn't attend regardless of the scheduling. The conduct of the meeting before the service will occur at the 10 June meeting.

Mary Louise reported that a large group is scheduled for Membership's Feb 19 "Getting to Know UU" meeting.

#### Infrastructure Group

Laura Jean referenced a handout listing operational teams, their constituent groups and their functional responsibilities. Mentioning a few in particular, Laura Jean indicated that Adult RE and the Communications are requiring an emphasis upon future plans. The web site requires a "governance" update by the end of the fiscal year.

John mentioned that Facilities & Maintenance will be identifying underserved areas that can have a potentially large impact. He further explained that membership trends will be weighed against the facility resources; addressing specifics like the patio area and the upstairs. Laura Jean suggested that the analysis may address future major projects; John adding that determination of trigger events will be delineated.

Laura Jean indicated that Financial Stewardship will be clarifying management of various funds. FinStew will be presenting a recommended modified charter to the BOT.

#### Request from Advocates for Social Justice (A4SJ) to Waive Sponsoring Requirements

Jeanie, Rose Saint John and Millie Tripp led a discussion regarding BOT authorization of an extended exemption to a standing policy offering building space at no cost to outside groups. The presentation purpose was to provide context to the exemption request and to invite questions that are to be submitted to Laura Jean prior to the anticipated vote at the 15 March BOT meeting. The weekly meetings are expected to consist of 15-20 individuals including a minimum of two (2) A4SJ members. Questions included (1) what is the expected duration of the exemption request? Answer: 6-months at a time; (2) what is the source of the rule/exemption being sought? Answer: facility use policy and, also, the charter of the A4SJ requires BOT review of activities; (3) are there standard/existing terms and conditions for currently hosted groups?

Answer: no, contract structure/content is open. Rose suggested that *occupysantarosa.org* is a source of organization information. **ACTION:** BOT members to investigate issues, concerns and questions and report to Laura Jean. The issue is to be further addressed at the March BOT meeting.

Closing words proved by Joe; a selection from Paramahansa Yogananda.

Meeting adjourned at 8:54 p.m. Next Board meeting is on Thursday, March 15, 6:30 p.m.

Respectfully Submitted,  
Terry Graham