



UUCSR Board of Trustees Meeting Minutes  
Unitarian Universalist Congregation of Santa Rosa  
3 May 2012

Meeting called to order at 6:36 p.m. by Board President Laura Jean Hageman.

Members Present

Jeanie Bates, Ann Chambers, Joe Como, John Farison, Laura Jean Hageman (President), Mary Louise Jaffray (Vice President), Alan Proulx, Cathie Wiese (Secretary), Peter Wilson, Craig Work

Members Not Present – Lois Nagle

Non-Members Present

Terry Graham (Recording Secretary), Linda Stabler (Human Relations and Budget Task Force)

Opening Words by Mary Louise, reading of “To Be of Use” by Marge Piercy

Agenda Review – No Changes

Minutes of 19 April 2012 approved as amended: \$550/month shortfall of Saturday Breakfast should read \$500/month

Cathie accepted the role of meeting timekeeper.

One-on-One

Open Mic – None

Pledge Drive Report

Alan estimated that half-dozen families not yet contacted. Laura Jean stated that the Board should proceed with FY 2012/13 budget efforts assuming the Kirsten Olney’s latest estimate of fund drive results.

Review of Modified Draft Budget

Staff Expense Increases

Linda Stabler reviewed candidate staff expense increases over last year. Linda will investigate some fine points risen by Board members in preparation for the 17 May preliminary budget finalization.

#### Revenue Sources and Expense Savings

Laura Jean reviewed a top level handout addressing revenue and expense deltas between the most recently modified draft budget for FY 2012/13 and that of 2011/12. Notable are a \$7K decrease in pledge revenue and an \$18K decrease in non-pledge revenue. The Board members made a number of fund raising suggestions to boost the latter category. Reduction of specific expense items was also discussed. Members reiterated the importance of presenting a realistic and balanced budget at the Summer Congregational Meeting. The final budget will be voted upon at the Fall Congregational Meeting.

#### Board Team Follow-Up

Laura Jean distributed a list of assignments for each Board member. The members are to investigate the accuracy of the current program and operational budgetary estimates. A second handout detailing FY 2011/12 Budget vs. Actuals for these budget categories provided additional assistance to aid the investigations. The preliminary budget recommendation will be finalized at the 17 May BOT meeting.

Joe motioned and Alan seconded a motion that a balanced budget must be adopted and presented at the Summer Congregational Meeting. Motion carried 10-0-0.

Closing words provided by Jeanie with a reading from Marv Hiles.

The 2<sup>nd</sup> of two Board meetings in May to complete the budget exercises prior to the summer congregational meeting is scheduled for May 17.

Meeting adjourned at 8:45 p.m.

Respectfully Submitted,  
Terry Graham